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#### a) HOLDER AND OTHER PERSONS RESPONSIBLE

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• Data controller - SPRINT LAB SRL

### b) PERSONAL DATA SUBJECT TO TREATMENT

• Address book and senders, communications sent and received by email or equivalent tools of communication - Personal data not specific (identification, accounting, financial, etc.) - Duration: Duration of two Years treatment

c) PURPOSE, LEGAL BASES AND COMPULSORY OR OPTIONAL NATURE OF TREATMENT The data source referred to in point b is: Data provided by the interested party Legal bases:

- Pursuit of the data controller legitimate interest
- Purpose: E-MAIL
- Communication needs about relationships with customers and suppliers

#### d) ADDRESSEES

Exclusively for the purposes indicated above, the data will be made known, as well as to the staff internal units in this regard competent, also to external collaborators in charge of their treatment whose list is available at the owner's office

#### e) TRANSFERS

There are no transfers of Personal Data to Recipients outside the European Union

### f) DATA CONSERVATION

All personal data provided will be treated in accordance with the principles of lawfulness, correctness, relevance and proportionality, only with the methods, also computerized and telematic, strictly necessary for the purposes described above.

In any case, personal data will be stored for a period of time not exceeding the time necessary to achieve the indicated purposes.

The personal data whose conservation is not necessary, or whose conservation is not required by current legislation, for what concerns the stated purposes, they will be canceled or transformed into an anonymous form. It should be noted that the information systems used to manage the information collected are configured, originally, so as to minimize data usage.

### g) YOUR RIGHTS

Please note that the interested party has the right to access the data concerning him / her at any time by addressing his request to our designated controller for response, using the contact details below stated:

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• Data controller - SPRINT LAB SRL

### b) PERSONAL DATA SUBJECT TO TREATMENT

• Phonebook of client and supplier files, etc. - Non-specific personal data (identification, accounting, financial, etc.) - Duration: THE TREATMENT IS TERMINATED AT THE END OF THE CONTRACTUAL RELATIONSHIP AND THE DATA ARE CANCELED AND DISTRIBUTED IF THEY MUST NOT BE KEPT FOR LAW PROVISIONS

c) PURPOSE, LEGAL BASES AND OBLIGATORY OR OPTIONAL NATURE OF TREATMENT

The source of the data referred to in point b is: Data provided by the interested party Legal bases:

• Pursuit of the legitimate interest of the data controller

• Purpose: data list to enable the retrieval of third-party addresses and contact information for communications, contacts, appointments, etc.

• Execution of a contract

• Purpose: processing of personal data (telephone registry mail addresses of clients) to carry out freight forwarding

### d) ADDRESSEES

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### b) PERSONAL DATA SUBJECT TO TREATMENT

• Personal data for contacting, the accounting traces of the services provided with financial debt information, deadlines required etc. - Personal data not specific (identification, accounting, financial, etc.) - Duration:

Duration of treatment 10 years

c) PURPOSE, LEGAL BASES AND OBLIGATORY OR OPTIONAL NATURE OF TREATMENT The source of the data referred to in point b is: Data provided by the interested party Legal bases:

• Compliance with legal obligation

• Purpose: ACCOUNTING DATA MANAGEMENT REQUIRED FOR PROPER WRITING OF ACCOUNTING SCRIPTURES

### d) ADDRESSEES

Exclusively for the purposes indicated above, the data will be made known, as well as to the staff internal units in this regard competent, also to external collaborators in charge of their treatment whose list is available at the owner's office

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• Data controller - SPRINT LAB SRL

b) PERSONAL DATA SUBJECT TO TREATMENT

• PERSONAL DATA - Non-specific personal data (identification, accounting, financial, etc.) - Duration: Duration of treatment 4 Years

c) PURPOSE, LEGAL BASES AND OBLIGATORY OR OPTIONAL NATURE OF TREATMENT The source of the data referred to in point b is: Data provided by the interested party Legal bases:

• Compliance with legal obligation

• Purpose: production of documentation and certifications related to job security as planned from the D.L. 81/20

### d) ADDRESSEES

Exclusively for the purposes indicated above, the data will be made known, as well as to the staff internal units in this regard competent, also to external collaborators in charge of their treatment whose list is available at the owner's office

### e) TRANSFERS

There are no transfers of Personal Data to Recipients outside the European Union

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• Data controller - SPRINT LAB SRL

b) PERSONAL DATA SUBJECT TO TREATMENT

• Data relating to the establishment and management of the employment relationship: curriculum vitae, composition of the unit, etc. - Personal data not specific (identification, accounting, financial, etc.) - Duration: Duration of treatment 5 years

- Possible trade union membership trade union membership Duration: Duration of treatment 5 years
- particular personal data religious or philosophical beliefs Duration: Duration of treatment 5 years
- Absence data due to illness, company medical examinations, any pathologies related to disability Data

related to health - Duration: Duration of treatment 5 Years

• Racial or ethnic origin - Duration: Duration of treatment 5 Years

c) PURPOSE, LEGAL BASES AND OBLIGATORY OR OPTIONAL NATURE OF TREATMENT

The source of the data referred to in point b is: Data provided by the interested party

Legal bases:

• Execution of a contract

• Purpose: SALARY PAYMENTS PERSONNEL MANAGEMENT, economic treatment of personnel and management of the employment relationship management of tax, social security and insurance data,

### d) ADDRESSEES

Exclusively for the purposes indicated above, the data will be made known, as well as to the staff internal units in this regard competent, also to external collaborators in charge of their treatment whose list is available at the owner's office

### e) TRANSFERS

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- Data controller SPRINT LAB SRL
- b) PERSONAL DATA SUBJECT TO TREATMENT

• e-mail addresses - non-specific personal data (identification, accounting, financial, etc.) - Duration: Duration of 2 Years treatment

c) PURPOSE, LEGAL BASES AND OBLIGATORY OR OPTIONAL NATURE OF TREATMENT

The source of the data referred to in point b is: Data provided by the interested party

Legal bases:

- Expression of consent by the interested party
- Purpose: MARKETING

• bring to the attention of customers product offerings, company services, commercial campaigns, services linked to the sale

### d) ADDRESSEES

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• Data controller - SPRINT LAB SRL

b) PERSONAL DATA SUBJECT TO TREATMENT

• clinical analyzes and medical reports - Health data - Duration: Duration of treatment 5 Years

c) PURPOSE, LEGAL BASES AND OBLIGATORY OR OPTIONAL NATURE OF TREATMENT

The source of the data referred to in point b is: Data provided by the interested party

Legal bases:

• Treatment necessary for purposes of preventive medicine or occupational medicine

• Purpose: to ensure the suitability of the internal personnel of the company in accordance with the Legislative Decree 81 / 2008 occupational medicine

### d) ADDRESSEES

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- b) PERSONAL DATA SUBJECT TO TREATMENT

• Personal data documents and letters of appointment - Non-specific personal data (identification, accounting, financial, etc.) - Duration: Duration of treatment 2 Years

c) PURPOSE, LEGAL BASES AND OBLIGATORY OR OPTIONAL NATURE OF TREATMENT

The source of the data referred to in point b is: data collected by the owner and / or collaborators

Legal bases:

- Compliance with legal obligation
- Purpose: GDPR COMPLIANCE Compliance with regulatory obligations

### d) ADDRESSEES

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